

**Meeting of Board of Directors  
10:00am, Tuesday, July 21, 2020**

**MOVE**

**Due to Covid-19 the meeting will be held utilizing Go To Meeting  
Email Stacie Morales for meeting Link  
staciem@movestanislaus.org**

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**AGENDA**

**1. Call to Order**

**2. Roll Call –**

Jenny Kenoyer  
Mickey C. Peabody  
Jeff Lambaren  
Joe Madden  
Lilia Lomeli-Gil

**3. Public Comments**

Matters under the jurisdiction of the MOVE Board of Directors, and not on the agenda may be addressed by interested parties in the audience at the beginning of the regular agenda. Any member of the audience wishing to address the Board of Director's during the "Public Comments" period shall be permitted to be heard for up to five minutes or at the discretion of the Chair.

**4. Approve Minutes**

**Action:** Approve minutes of June 16, 2020 Board Meeting

**5. CEO Report**

**6. Comments by Rosa De León Park, Ex-Officio**

**7. Comments by Board Members**

**8. Information Items**

- a. The following items are for information only  
June 2020 Program Reports

## **9. Adjourn to Closed Session**

- a. Employee Performance Evaluation  
Title: Chief Executive Officer

## **10. Reconvene from Closed Session**

- a. Report from Closed Session

## **11. Discussion and Possible Action Regarding Chief Executive Officer Evaluation**

## **12. Adjourn**

### **Next Scheduled Board Meeting:**

August 18th, 2020 (Tuesday) @ 10:00 AM  
Stanislaus Veterans Center  
3500 Coffee Road, Room 113  
Modesto, CA 95355

**Due to Covid-19 the meeting may be held on-line**

**DATE:** July 21, 2020

**TO:** MOVE Board of Directors

**RE:** Minutes of June 16, 2020 Board Meeting

**Agenda Item: 4**

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**Minutes:**

**PRESENT:** Director Jenny Kenoyer  
Director Mickey C. Peabody  
Director Jeff Lambaren

**ALSO PRESENT:** Stacie Morales, Hayley Vieyra, Edith Robles, Carol Bowman, Ryan Kegley, Laura Coutrakis

**1. Call to Order –** Meeting called to order at 10:12 AM

**2. Roll Call –**

Jenny Kenoyer  
Mickey C. Peabody  
Jeff Lambaren  
Joe Madden - absent  
Lilia Lomeli-Gil – absent

**Announcement:** Due to having an online/phone meeting, Stacie Morales began the meeting with an announcement to everyone to please mute their phones when not speaking. She outlined meeting protocol as follows: The Chair will ask for comments after each agenda item, anyone wishing to comment should wait until they are called upon by the Chair. This will ensure a meeting where everyone can be clearly heard.

**3. Public Comments**

Matters under the jurisdiction of the MOVE Board of Directors, and not on the agenda may be addressed by interested parties in the audience at the beginning of the regular agenda. Any member of the audience wishing to address the Board of Director's during the "Public Comments" period shall be permitted to be heard for up to five minutes or at the discretion of the Chair.

Carol Bowman requested the opportunity to comment. Ms. Bowman shared her appreciation and thanked the MOVE Board of Directors for approving the Catholic Charities request for Measure L Funds. They are excited about the expansion of their

Senior Transportation Program and are now equipped to better serve the community.

**4. Approve Minutes**

**Discussion:** Director Jeff Lambaren recommended a correction be made on page 7, regarding the 90 days eligibility being granted during Covid 19. The word "days" was missing, he requested that be modified.

Motion made by Director Mickey C. Peabody, Second by Director Jeff Lambaren to approve minutes with the correction for the May 19, 2020 Board Meeting.

Passed: Unanimous

**5. Stanislaus County Veterans Services Office Professional Services Agreement – Stacie Morales**

Stacie Morales presented information and recommended that the MOVE Board of Directors approve funding for the Stanislaus County Veterans Services Office (VSO) in providing funds to purchase bus tickets for low-income veterans through the MOVE Community Partner Grant Program funded by Measure L. Estimated total cost for 3 years is \$21,500.

Director Jeff Lambaren asked if the bus tickets were exclusively for traveling to the Veteran Center, or for general travel. Ryan Kegley, VSO Manager, responded that they are for any general travel needs for low income veterans to assist them with traveling to medical appointments, shopping and any other needs.

Director Lambaren asked if the program would allow personal care attendants to go with the veteran. Stacie explained that disabled veterans can apply for a disabled discount card through the transit agency which will allow a personal care attendant to ride at no charge with the veteran. MOVE will assist the VSO with the application process.

Motion made by Director Mickey C. Peabody, Second by Director Jeff Lambaren to authorize the CEO of MOVE to negotiate and take any steps required to execute any and all documents necessary to enter into a Professional Services Agreement with the Stanislaus County Veterans Services Office to provide bus tickets to low-income Veterans.

Passed: Unanimous

**6. Approve Amendment #1 to the agreement between MOVE Stanislaus Transportation and Stanislaus County, for the lease of office space at 3500 Coffee Road, Modesto – Stacie Morales**

Stacie Morales presented that MOVE has the opportunity to exercise the option to extend the lease agreement which will allow MOVE to continue operating in the same location, at the Veteran Services Center building on Coffee Road, for an additional three years. The monthly lease cost will remain the same as the current cost. This location was designed for multiple agencies to serve senior and veterans within one location. This collaboration has been very successful over the last three years. This agreement includes a new requirement that either the landlord or Stanislaus County will be financially responsible for any Americans with Disability Act (ADA) renovations that may be required.

Motion made by Director Jeff Lambaren, Second by Director Mickey C. Peabody to Authorize the CEO to negotiate and take any steps required to execute any and all documents necessary to execute Amendment #1 to the agreement between MOVE Stanislaus Transportation and Stanislaus County for the lease of office space at 3500 Coffee Road, Modesto.

Passed: Unanimous

## 7. CEO Report

Stacie Morales provided updates on each of the MOVE programs:

**VetsVan:** The Veterans Administration (VA) has begun scheduling non-critical medical appointments. The VetsVan services have begun with precautions put into place for the safety of the drivers and riders. Several steps have been taken in response to the COVID-19 pandemic. Drivers and passengers are both required to wear masks, riders ride in rear of the vehicle to ensure social distancing, sanitation products provided in each van. The VA is only allowing patients into their facilities. Therefore, chairs will be added to the vans so the drivers may sit and relax while waiting.

**Bridges:** We have seen a slight increase in mileage usage, but we don't expect to see a spike since people are primarily traveling for medical appointments and grocery shopping.

**Travel Training:** This program is currently on hold. Stacie has been in touch with Valley Mountain Regional Center, and some of the day programs to see when they might start bringing their consumers back into their onsite programs. The agencies are estimating they may begin in August or September. Travel Trainers have been assisting with senior meal deliveries. We are taking advantage of this time to have them set goals and objectives and cross train for other programs.

**Stanislaus Eligibility Center (SEC):** Stacie spoke with Transit Managers and we are planning to start up interviews again on July 1<sup>st</sup>, 2020. Hayley has done a great job

getting prepared by marking 'x' on the floor to denote six-foot social distancing, obtaining acrylic barriers for desks, masks and hand sanitizer are available for staff and clients. We will be discussing the increase in COVID cases in Stanislaus County with the Transit Managers and making necessary adjustments.

We are planning to bring all staff back into the office on July 1<sup>st</sup>, 2020 but will continue to monitor the situation to make any necessary changes to keep our staff and clients protected.

We have continued to help Area Agency on Aging with meal deliveries. We have our Caltrans vehicles back in service and have been utilizing those for delivery services.

## **8. Comments by Rosa De León Park, Ex-Officio –**

None

## **9. Comments by Board Members**

Director Peabody suggested we have the July meeting in the large conference room at the Veterans Center. The board of directors are a group of five and we can accommodate sitting 6 feet apart. Stacie mentioned that it should be a very short public meeting and we will be going into closed session for the CEO's annual evaluation. Other than the board of directors and necessary MOVE staff we will ask that others attend the meeting online. Director Jenny Kenoyer expressed that she would not object to the in-person meeting, however everyone in the meeting must be wearing a protective mask or she will not be able to attend. Everyone agreed that masks are necessary but would like to meet in the big room. Stacie will contact Stanislaus County to seek approval to use the conference room.

## **10. Information Items**

The following items are for information only

- a. June 2020 Program Reports

## **11. Adjourn 10:44 AM**

### **Next Scheduled Board Meeting:**

July 21<sup>st</sup>, 2020 (Tuesday) @ 10:00 AM  
Stanislaus Veterans Center  
3500 Coffee Road, Room 113  
Modesto, CA 95355  
Due to Covid-19, the meeting may be held on-line



**BRIDGES VOLUNTEER DRIVER PERFORMANCE RECORD : Year 9 : July 2019 - June 2020**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
<b>Ridership Statistics</b>													
# of One Way Trips	1,887	1,990	2,038	1,976	2073	2077	2137	2134	1969	1323	1660		21,264
# Miles of Service Provided	14,234	14,831	14,158	14,748	15217	15010	14763	16009	14332	8963	12125		154,389
# of Drivers													0
# of Riders	88	90	90	93	89	95	89	98	92	70	80		81
# of Service Hours													0
Avg. Reimbursement Per Trip	\$3.77	\$3.73	\$3.47	\$3.73	\$3.67	\$3.61	\$3.45	\$3.75	\$3.64	\$3.39	\$3.65		\$3.63
Reimbursement	\$7,117	\$7,416	\$7,079	\$7,374	\$7,608	\$7,505	\$7,381	\$8,004	\$7,166	\$4,481	\$6,063		77,195
<b>Trip Purposes</b>													
Medical													0
Grocery/Errands													0
Social/Religious													0
Other													0
<b>Demographic Information</b>													
Senior 55+ / Disabled													0
Disabled													0
<b>Data Entry</b>													
Online						3	5	11	21	14	13		67
Manually by staff						92	84	87	71	56	67		457

Online data training starting 02/27/2020



**TRAVEL TRAINING, EDUCATION, AND OUTREACH PERFORMANCE RECORD 2019/2020**

TRAVEL TRAINING	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Successfully Trainings	15	21	9	3	4	3	5	10	8	0	0	0	78
Unsuccessful Trainings	2	0	0	0	1	0	0	0	1	0	0	0	4
Continued	1	5	3	1	4	2	3	4	17	17	17	17	
<b>PARATRANSIT</b>													
ADA Certified Eligible	2	3	9	2	4	3	3	1	2	0	0	0	29
Seniors 65+ Eligible	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-ADA Eligible	13	18	0	1	0	0	1	9	6	0	0	0	48
<b>TRANSIT AGENCIES AND COST AVOIDANCE</b>													
<b>MAX</b>													
#of participants trained	17	14	8	3	3	3	5	8	7	0	0	0	68
Estimated # of trips monthly	0	0	120	0	40	0	6	0	40	0	0	0	206
*Estimated Value of Trips avoided Monthly	\$0	\$0	\$2,933	\$0	\$978	\$0	\$147	\$0	\$978	\$0	\$0	\$0	\$5,035
Cost Avoidance for remainder of fiscal year	\$0	\$0	\$29,328	\$0	\$7,821	\$0	\$880	\$0	\$3,910	\$0	\$0	\$0	\$41,939
<b>StaRT</b>													
#of participants trained	16	14	4	1	2	2	4	8	4	0	0	0	55
Estimated # of trips monthly	40	40	120	0	40	8	56	0	40	0	0	0	344
*Estimated Value of Trips avoided Monthly	\$1,048	\$1,048	\$3,145	\$0	\$1,048	\$210	\$1,468	\$0	\$1,048	\$0	\$0	\$0	\$9,016
Cost Avoidance for remainder of fiscal year	\$12,581	\$11,532	\$31,452	\$0	\$8,387	\$1,468	\$8,807	\$0	\$4,194	\$0	\$0	\$0	\$78,420
<b>Turlock Transit</b>													
#of participants trained	0	14	1	0	0	0	0	7	1	0	0	0	23
Estimated # of trips monthly	0	0	0	0	0	0	0	0	10	0	0	0	10
Estimated Value of Trips avoided Monthly	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$462	\$0	\$0	\$0	\$462
Cost Avoidance for remainder of fiscal year	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,848	\$0	\$0	\$0	\$1,848
<b>CAT</b>													
#of participants trained	0	0	0	1	1	0	0	0	0	0	0	0	2
Estimated # of trips monthly	0	0	0	0	0	0	0	0	0	0	0	0	0
*Estimated Value of Trips avoided Monthly	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cost Avoidance for remainder of fiscal year	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>COST AVOIDANCE SUMMARY (ALL AGENCIES)</b>													
Total number of participants trained	15	21	9	3	4	3	5	10	8	0	0	0	78
Estimated Trips Avoided Monthly	40	40	240	0	80	8	62	0	90	0	0	0	560
Estimated Trips Avoided Annually	480	480	2880	0	960	96	744	0	1080	0	0	0	6,720
Estimated ADA Mthly Cost Avoidance	\$1,048	\$1,048	\$6,078	\$0	\$2,026	\$210	\$1,614	\$0	\$2,488	\$0	\$0	\$0	\$14,513
<b>Accumulative Annual Estimated Cost Avoidance 19/20</b>	<b>19/20</b>												<b>\$174,156</b>
<b>HOURS WITH SUCCESSFUL TRAINEES</b>													
Average Direct	5.37	5.51	13.70	10.33	11.97	9.00	18.35	8.18	6.63	0.00	0.00	0.00	
Average In-direct	1.42	1.40	2.50	1.60	1.80	2.50	2.35	5.83	2.03	0.00	0.00	0.00	
<b>GROUP TRAVEL TRAINING</b>													
# of sessions	1	2	0	0	1	0	0	1	0	0	0	0	5
# of trainees	12	13	0	0	4	0	0	3	0	0	0	0	32
<b>EDUCATION AND OUTREACH</b>													
Events/Presentations	15	0	3	12	36	10	4	1	0	0	0	0	81
# of Contacts	110	0	610	381	114	10	35	41	0	0	0	0	1,301

\* Will update cost per trip when available

Due to Covid-19 All Travel Training is on hold as of March 29, 2020

Hours with Successful Trainees will vary when you have large group trainings

Group trainings do not always avoid a Paratransit, many are seniors that have group training



# VetsVan Summary Report

Month	Service Days	Unique Riders	Unique Drivers	Timesheet Hours	Service Hours	Service Miles	Perf	Canc	No Show	Den - Cap	Den - NE
<b>TOTAL</b>	222			1871	707.2	34,234.31	754	315	4	28	0
Jun 2019	19	26	6	141.5	78.31	3,952.66	58	28	2	2	0
Jul 2019	19	18	7	151.5	52.67	2,680.69	46	18			
Aug 2019	27	32	12	207	73.42	3,696.70	64	17		2	
Sep 2019	21	34	9	183.75	53.16	2,542.73	68	14		8	
Oct 2019	23	34	9	233.75	80.24	3,798.88	92	26	2	4	
Nov 2019	18	43	11	230.75	85.57	4,126.97	88	27		2	
Dec 2019	21	36	10	189.25	77.11	3,723.55	72	26		8	
Jan 2020	21	38	10	296.5	99.18	4,721.01	118	30		2	
Feb 2020	19	25	11	175.75	59.32	2,802.48	78	26			
Mar 2020	12	24	8	0	27.36	1,231.93	39	56	0	0	0
Apr 2020	0	0	0	0	0.00	0.00	0	17	0	0	0
May 2020	0	8	1	10.75	3.69	186.26	2	14	0	0	0

# VetsVan Summary Report

Month	Service Days	Unique Riders	Unique Drivers	Timesheet Hours	Service Hours	Service Miles	Perf	Canc	No Show	Den - Cap	Den - NE
Jun 2020	22	15	6	50.5	17.17	770.45	29	16	0	0	0

