



Request for Proposal (RFP) Addendum #4: August 6, 2021

Stanislaus Council of Governments State Route (SR) 132 Needham Street to Gates Road\Paradise Road

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Proposal (RFP) is modified per this Addendum #4 dated August 6, 2021. The original RFP documents remain in full force and effect, except as modified by Addendum #1, Addendum #2, Addendum #3, and Addendum #4. The Consultant shall review this Addendum and adhere to any modifications when preparing and submitting its Proposal.

Item	Section	Description of Change
Environmental Revalidation Documents- State Route (SR) 132 Phase 1	Attachment A: Scope of Services Project Documents	A new link to the Environmental Revalidation Documents for SR 132 Phase 1 is included in this Addendum #4. https://stancog-my.sharepoint.com/:f/g/personal/iojeda_stancog_org/Er7Fd3ymATtJsFMNYxIDZwBeabxFhbntMzZ5WLa26cwcw?e=yqTwpN
Exhibit 10-K	VII. Proposal Format 7. <u>Required Items</u>	Exhibit 10-K moved from Main Proposal to the Cost Proposal. The RFP is amended as shown below with deleted text shown using strikeout , new text is in bold red . 7. <u>Required Forms</u> : The Main Proposal must include the following completed forms. <ul style="list-style-type: none"> • California Levine Act Statement regarding conflict of interest (see Attachment C). • Exceptions to StanCOG’s standard Professional Services Agreement (See Attachment D). <ul style="list-style-type: none"> • Consultant Annual Certification of Indirect Costs and Financial Management System – Exhibit 10-K of the Caltrans Local Assistance Procedures Manual. Complete one 10-K form for the prime firm and one for each subconsultant. Proposers must download, complete, and submit the form found on the Caltrans Local Assistance Procedures Manual website https://dot.ca.gov/programs/local-assistance/forms/local-assistance-procedures-manualforms

<p>Exhibit 10-K continued</p>	<p>VII. Proposal Format</p> <p>8. <u>Cost Proposal</u></p>	<p>This section is amended as follows (in bold):</p> <p>8. <u>Cost Proposal</u>: Include a cost proposal that outlines the budget for each task and related deliverables as outlined in the Scope of Services as a separate file. The cost proposal shall include all costs to StanCOG, including all labor, equipment, materials, administrative and overhead fees, other direct costs and profit.</p> <p>Include the Consultant Annual Certification of Indirect Costs and Financial Management System -- Exhibit 10-K of the Caltrans Local Assistance Procedures Manual in the cost proposal. Complete one 10-K form for the prime firm and one for each subconsultant. Proposers must download, complete, and submit the form found on the Caltrans Local Assistance Procedures Manual website https://dot.ca.gov/programs/local-assistance/forms/local-assistance-procedures-manualforms. The cost proposal shall show costs of the prime consultant and all subconsultants, identifying which subconsultants are DBE. The cost proposal must also include Exhibit 10-01 Consultant Proposal DBE Commitment of the Caltrans Local Assistance Procedures Manual. Proposers must download, complete and submit the form found on the Caltrans Local Assistance Procedures Manual website https://dot.ca.gov/programs/localassistance/forms/local-assistance-procedures-manual-forms. Mark-ups for subconsultants are not allowed. The Cost Proposal shall be submitted separately from the Main Proposal and shall only be opened if the proposer is the top-ranked firm according to the StanCOG Evaluation Committee. The Cost Proposal shall also include a billing rate sheet for each firm, including raw and loaded rates. For key staff, indicate their name, title, and billing rate. Include the hourly rates of personnel as described in Attachment A Scope of Services in order to be fully responsive.</p>
<p>Task 3 Right-of-Way Services</p> <p>Task 14 Right of Way Acquisition and Appraisal Services (Future Task Order)</p>	<p>Attachment A: Scope of Services</p>	<p>Plats and descriptions moved from Task 3 to Task 14. The RFP is amended as shown below with deleted text shown using strikeout, new text is in bold red.</p> <p><i>Task 3 Right-of-Way Services</i></p> <p>Consultant shall prepare right-of-way needs exhibits identifying permanent and temporary acquisitions, easements, and encroachments based on existing property boundaries and right-of-way needs required to construct the project improvements and utility relocations. Consultant shall prepare draft and final plats and legal descriptions for the required acquisitions and easements for the project. The Consultant shall prepare the Right of Way Certification for the project.</p>

		<p>Task 14 Right of Way Acquisition and Appraisal Services (Future Task Order)</p> <p>As a <u>future task order</u>, Consultant will provide professional right-of-way acquisition and appraisal services for developed/undeveloped, vacant and/or unimproved, residential and/or commercial properties required to complete the SR 132 West Phases 2 and improvements to SR 132 between Dakota Avenue and Gates Road\Paradise Road. Consultant shall prepare draft and final plats and legal descriptions for the required acquisitions and easements for the project. The Consultant shall produce appraisal reports for full or partial acquisitions, easements, temporary construction easements, leased or licensed properties and sale or disposition of excess/surplus properties. The Consultant shall prepare grant deeds and temporary easements, prepare and submit offers and negotiate right-of-way purchase/sale contracts to acquire the property. The Consultant shall provide litigation support if condemnation of the property is necessary. Personnel that would perform this task must be identified as per the Project Staffing section of the Main Proposal (see Section VIII.4 Proposal Format). In the Cost Proposal identify the hourly rates for key personnel that would provide these services but do not include an estimated cost of services in the Cost Proposal.</p>
--	--	--

END OF ADDENDUM