



MANAGEMENT AND FINANCE COMMITTEE MEETING
VIA TELECONFERENCE

Minutes of August 5, 2020 (Wednesday)
3:00 pm

Important Notice Regarding COVID-19

In accordance with Governor Newsom's Executive Order N-29-20, the Stanislaus Council of Governments (StanCOG) Board Room was closed, and the Management and Finance Committee (MFC) members and staff participated in this meeting via GoToMeeting. In the interest of maintaining appropriate social distancing measures, members of the public were able to participate in the meeting electronically and had the right to observe and offer public comment during the meeting.

MEMBERS PRESENT: Chair Sean Scully (City of Riverbank); Vice-Chair Ken Irwin (City of Patterson); Raul Mendez (Stanislaus County); Tom Westbrook (City of Ceres); Merry Mayhew (City of Hughson); Joe Lopez (City of Modesto); Kathryn Reyes (City of Newman); Mike Pitcock (City of Waterford)

ALSO PRESENT: Elisabeth Hahn, Karen Kincy, Cindy Malekos, Stephanie Mora, Isael Ojeda, Josey Oshana, Rosa Park, Edith Robles, Debbie Trujillo, Trey Wadsworth, Lydia Worden (StanCOG); Steven Martinez (Caltrans)

1. CALL TO ORDER

Chair Sean Scully called the meeting to order at 3:00 pm.

2. ROLL CALL

3. PUBLIC COMMENTS – NONE

4. CONSENT CALENDAR

A. Motion to Approve Management and Finance Committee Minutes of 6/3/20

***By Motion (City of Patterson/City of Hughson), and a unanimous roll call vote, the Management and Finance Committee approved the Consent Calendar.**

5. DISCUSSION/ACTION ITEMS

A. **Motion to Recommend the Policy Board Approve by Resolution the Six Projects from the Second Call for Congestion Mitigation and Air Quality (CMAQ) Projects for FFY 2020/21 and 2021/22**

Debbie Trujillo reported that a second call for CMAQ projects was released on April 21st and five applications were evaluated in addition to a proposed regional Telework Program. She highlighted one of the projects in which the City of Waterford would install a traffic signal on State Route 132 at Yosemite Boulevard and Pasadena Avenue.

***By Motion (City of Waterford/City of Hughson), and a unanimous roll call vote,** the Management and Finance Committee recommended that the Policy Board approve by Resolution the six projects from the second call for Congestion Mitigation and Air Quality (CMAQ) projects for FFY 2020/21 and 2021/22.

B. **Public Hearing Announcement for Draft Formal Amendment 15 to the 2019 Federal Transportation Improvement Program (FTIP) – Type 5 Amendment and Draft 2020 Corresponding Conformity Analysis**

Debbie Trujillo reported that there would be a Public Hearing at the Policy Board GoToWebinar on August 19th to receive comments on the Draft Formal Amendment 15 and the Draft 2020 Conformity Analysis. She stated that a 30-day public review and comment period was underway and would conclude on August 24th at 2:00 pm. She provided information on how to participate in the public hearing, and said the amendment could be viewed on the StanCOG website at www.stancog.org. She also highlighted one of the projects in which the City of Modesto would reconstruct the existing roadway at Briggsmore/Carpenter Road, over State Route 99.

C. **Motion to Recommend the Policy Board Approve by Resolution the FY 2020/21 State of Good Repair Program Project List**

Edith Robles provided an overview of the State of Good Repair Program. She stated that staff along with the transit operators proposed that all regional funds for FY 2020/21 be allocated to extend the contract with Guarantee Janitorial for the Regional Bus Shelter Cleaning Project which was initially approved by the Policy Board in December 2017.

***By Motion (Stanislaus County/City of Patterson), and a unanimous roll call vote,** the Management and Finance Committee recommended that the Policy Board approve by Resolution the FY 2020/21 State of Good Repair Program Project List.

D. **Draft 2020 StanCOG Title VI Compliance Report and the Draft 2020 Language Assistance Plan for Limited English Proficiency Individuals**

Edith Robles provided an overview of the draft documents which had been updated. She indicated that they were required to be updated every three years and reviewed the goals of the plans. She said that the draft documents were available via the following links: <http://www.stancog.org/pdf/titlevi-compliance-report-2020.pdf> and <http://www.stancog.org/pdf/stancog-lap-plan-2020.pdf>.

E. FY 2018/19 Measure L Oversight Committee Annual Report and Measure L Independent Audits

Karen Kincy stated that the Certified Public Accounting firm of Hudson Henderson had completed the Measure L audits for the year that ended June 30, 2019. She reported that there were two findings regarding incorrect reporting by the City of Ceres and the City of Oakdale. She reviewed the findings and said that both cases had been corrected by the agencies and in the StanCOG database, and that neither jurisdiction was cited for compliance issues. She indicated that the Measure L Oversight Committee had reviewed the audits and issued their annual report as required.

6. INFORMATION ITEMS

The following items were provided for information only.

A. Administrative Modification #14 (Type 1 Amendment) to the 2019 Federal Transportation Improvement Program (FTIP)

B. 2019 Federal Transportation Improvement Program (FTIP) Monthly Project Status Report FFY 19/20

C. Measure L Funds Received

D. Local Transportation Funds (LTF) Received

E. Policy Board Minutes of 4/15/20

F. Executive Committee Minutes of 4/6/20

G. Bicycle Pedestrian Advisory Committee (BPAC) Minutes of 4/1/20

H. Citizens Advisory Committee (CAC) Minutes of 4/1/20

I. Social Services Transportation Advisory Council (SSTAC) Minutes of 3/31/20

7. CALTRANS REPORT

Steven Martinez provided an update on programs and projects occurring through Caltrans. He said that Dennis Agar had returned to District 10 to serve as the Interim Director. He also congratulated StanCOG for being awarded two Sustainable Communities grants.

8. EXECUTIVE DIRECTOR REPORT

Rosa Park reported on the fiscal impacts of COVID-19 on Measure L and Local Transportation Funds (LTF) for the year that ended on June 30th. She said the impacts were minimal on LTF and Measure L but that the final report on State Transit Assistance (STA) funding had not yet been received. She also introduced new Principal Planner Trey Wadsworth who would be working on Long-Range Planning and Measure L.

9. MEMBER REPORTS – NONE

10. ADJOURNMENT

Chair Sean Scully adjourned the meeting at 3:31 pm.

Next Regularly-Scheduled MFC Meeting:
September 2, 2020 (Wednesday) @ 3:00 pm

Minutes Prepared By:

Cindy Malekos

Cindy Malekos
Manager of Administrative Services