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**CITIZENS ADVISORY COMMITTEE (CAC) MEETING  
VIA TELECONFERENCE**

**Minutes of April 1, 2020 (Wednesday)  
6:00 pm**

**Important Notice Regarding COVID 19**

In accordance with Governor Newsom's Executive Order N-29-20, the Stanislaus Council of Governments (StanCOG) Board Room was closed, and the Citizens Advisory Committee (CAC) members and staff participated in this meeting via GoToMeeting. In the interest of maintaining appropriate social distancing measures, members of the public were provided the opportunity to participate in the meeting electronically and had the right to observe and offer public comment during the meeting.

**MEMBERS PRESENT:** Lee Adams, Elizabeth Claes, John Dinan, Zach Keller, Lana Moore, Stephen Qualls

**ALSO PRESENT:** Carla Alviso, Aric Barnett-Lynch, Chris Jasper, Cindy Malekos, Josephine Oshana, Rosa Park, Edith Robles, Debbie Trujillo (StanCOG)

**1. CALL TO ORDER**

Chair Zach Keller called the meeting to order at 6:05 pm.

**2. ROLL CALL**

**3. PUBLIC COMMENTS - None**

**4. CONSENT CALENDAR**

**A. Motion to Approve Citizens Advisory Committee (CAC) Minutes of 3/4/20**

\* **By Motion (Member Lana Moore/Member John Dinan)**, and a unanimous roll call vote, the Citizens Advisory Committee approved the Consent Calendar.

**5. DISCUSSION/ACTION ITEMS**

**A. Motion to Recommend the Policy Board Approve the FY 2019/20 Low Carbon**

**Transit Operations Program (LCTOP) Regional Allocation Request and Project Nomination for the Regional Free Fare and City of Turlock's Subsidy Project**

Edith Robles provided back ground on the LCTOP, a program funded by the California Air Resource Board's Cap and Trade Program. She reported that StanCOG, as a designated recipient was allocated a total amount of \$1,022,410 and that a separate allocation of \$62,626 was made directly to Stanislaus County and the Cities of Modesto, Ceres and Turlock. She stated that the Stanislaus region's transit operators would collaborate on a series of county wide free fare events and reviewed the five events that would take place from July 2020 through Spring 2021, dates to be determined.

**\*By Motion (Member Stephen Qualls/Member Lana Moore)**, and a unanimous roll call vote, the Citizens Advisory Committee recommended the Policy Board approve the FY 2019/20 Low Carbon Transit Operations Program (LCTOP) Regional Allocation Request and Project Nomination for the Regional Free Fare and City of Turlock's Subsidy Project.

**B. Motion to Recommend the Policy Board Adopt Amendment 12 (Type 2 and 3 Formal Amendment) to the 2019 Federal Transportation Improvement Program (FTIP)**

Debbie Trujillo reported that this Formal Amendment 12 would include new programmed projects for the City of Modesto, Catholic Charities, Howard Training Center and United Cerebral Palsy and provided a breakdown of how the funds were distributed. She stated that a 14-day public review and comment period was held from March 11<sup>th</sup> and concluded at 3:00 p.m. on March 25<sup>th</sup>, and that no comments were received. She also stated that the final document would be presented to the Policy Board at their April 15<sup>th</sup> meeting. A brief discussion followed and members had their questions answered.

**\* By Motion (Member John Dinan/Member Lana Moore)**, and a unanimous roll call vote, the Citizens Advisory Committee recommended the Policy Board adopt Amendment 12 (Type 2 and 3 Formal Amendment) to the 2019 Federal Transportation Improvement Program (FTIP).

**C. Draft 2020 Public Participation Plan**

Debbie Trujillo provided back ground on the Public Participation Plan (PPP), a federally-mandated document that serves as a guide for the public involvement process. She reported that a draft 2020 PPP document had been released for a 45-day review and comment period that began April 1<sup>st</sup> and would conclude at 3:00 p.m. on May 18<sup>th</sup>. She stated that two public hearings would be conducted via teleconference on April 14<sup>th</sup> to solicit public input. She also stated that all comments and response to comments would be part of the final PPP document, which was anticipated to be presented to the Policy Board at their June 17<sup>th</sup> meeting.

**D. Bike to Work Month 2020**

Chris Jasper said that the StanCOG Transportation Demand Management program known as Dibs typically held a series of events to promote Bike to Work Month. He reported that due to the outbreak of COVID-19 and the subsequent State and Federal Guidance, all the Bike to Work Month events had been suspended. He stated that Dibs and StanCOG staff were brainstorming on alternative messages and activities to promote smart traveling options. He also stated that Dibs would hold raffles and weekly

give-a-ways to encourage safe traveling behaviors, and that the information would be available in the next couple of weeks on the Dibs website at:

<https://www.dibsmysway.com/>

**6. INFORMATION ITEMS**

*The following items were provided for information only.*

**A. Executive Committee Minutes 2/3/20**

**B. Management and Finance Committee Minutes of 2/5/20**

**7. EXECUTIVE DIRECTOR REPORT**

Rosa Park introduced herself and thanked the members for participating in the first teleconference CAC meeting.

**8. MEMBER REPORTS**

John Dinan commended staff for putting the CAC teleconference together, and the other members agreed.

Zack Keller asked about members participating in future meetings via teleconference and Cindy Malekos reviewed the requirements for public noticing in those situations.

**9. ADJOURNMENT**

Chair Zach Keller adjourned the meeting at 6:28 pm.

**Next Regularly-Scheduled Citizens Advisory Committee Meeting:**


**May 6, 2020 (Wednesday) @ 6:00 pm**

**StanCOG Board Room**

**1111 I Street, Suite 308**

**Modesto, CA 95354**

Minutes Prepared By:



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