



*City of Ceres • City of Hughson • City of Modesto • City of Newman • City of Oakdale • City of Patterson  
City of Riverbank • City of Turlock • City of Waterford • County of Stanislaus*

**SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC) MEETING  
StanCOG Board Room  
1111 I Street, Suite 308  
Modesto, CA**

**Minutes of December 2, 2014 (Tuesday)  
8:30 am**

**MEMBERS PRESENT:** Lillian Castigliano (COA); Fred Cavanah (City of Modesto); Margie Palomino (Department of Aging and Veterans Services); Monica Ramos (Catholic Charities)

**ALSO PRESENT:** Kay Dunkel (City of Ceres); Eunice Lovi (Stanislaus County); Salome Garcia (CTSA); Rosa Park, Regina Valentine, Debbie Trujillo (StanCOG); Kari McNickle, Lisa Donahue (Commute Connection)

**1. CALL TO ORDER**

Vice Chair Lillian Castigliano called the meeting to order at 9:05 a.m.

**2. ROLL CALL**

**3. PUBLIC COMMENTS - None**

**4. CONSENT CALENDAR**

**A. Motion to Approve SSTAC Minutes of 9-2-14**

**B. Motion to Recommend Policy Board Adopt by Resolution the Distribution of FY 2013/14 Proposition 1B CTSGP-CTAF Allocation**

**\*By Motion (Margie Palomino/Fred Cavanah)**, and a unanimous vote, the Council approved the Consent Calendar.

**5. PRESENTATIONS**

**A. Commute Connection Annual Report**

Kari McNickle gave a presentation on Commute Connection's Annual Report.

## 6. DISCUSSION/ACTION ITEMS

### A. Motion to Recommend Policy Board Adopt by Resolution the changes to the Definitions of “Unmet Transit Need” and “Reasonable to Meet”

Regina Valentine reported that the subcommittee consisting of Fred Cavanah, Stacie Morales, and staff had met and reviewed the definitions. She shared the changes with SSTAC Members and mentioned that the definitions would be used when StanCOG prepares the Unmet Transit Needs Identification and Analysis Report.

**\*By Motion (Fred Cavanah/Margie Palomino)**, and a unanimous vote, the Council recommends that the Policy Board adopt the changes to the definitions of “Unmet Transit Need” and “Reasonable to Meet”.

### B. Motion to Recommend Policy Board Direct Staff to Release a Request for Proposal for the StanCOG Human Services Coordination Plan

Regina Valentine reported that StanCOG was seeking approval to release a Request for Proposal (RFP) to hire a consultant to update the StanCOG Human Services Coordination Plan. She mentioned that federal transportation legislation required that all FTA 5310 projects selected for funding be included in a current coordinated plan.

**\*By Motion (Fred Cavanah/Monica Ramos)**, and a unanimous vote, the Council recommended that the Policy Board direct staff to release a request for proposal for the StanCOG Human Services Coordination Plan.

### C. Motion to Approve Meeting Schedule for Calendar Year 2015

Regina Valentine briefly went over the meeting schedule for next year. She mentioned that the Technical Advisory Committee (TAC) had requested the SSTAC to consider switching their meeting time with the TAC. The Council agreed to move the meeting time to 10:00 a.m.

**\*By Motion (Fred Cavanah/Margie Palomino)**, and a unanimous vote, the Council approved the meeting schedule for Calendar Year 2015 with the agreed to meeting time change of 10 a.m. instead of 8:30 a.m.

### D. Caltrans Low Carbon Transit Operations Program

Regina Valentine provided information on the Low Carbon Transit Operations Program (LCTOP). She mentioned that the LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility with a priority of serving disadvantaged communities. She reported that the Stanislaus Region would receive approximately \$184,000 under this program in FY 14/15 and reviewed the timeline for agencies to submit any allocation requests for funding.

## 7. TRANSIT MANAGERS/CTSA REPORT

Salome Garcia reported that the CTSA had recently hired an administrative assistant and a mobility trainer.

Kay Dunkel gave a brief report on CAT services and updated members about two new CNG buses that had been delivered.

Eunice Lovi gave a brief report on StaRT services and mentioned that the Board of Supervisors approved the purchase of new paratransit buses. She updated members on the Fill-a-Bus food donation event that took place and thanked MAX for their assistance in the project.

Fred Cavanah provided a brief report on MAX services. He mentioned that the construction of the downtown transit center bathroom project would begin soon. He reported that eight new buses would arrive in early 2015 and then fourteen more in August 2015.

## 8. INFORMATION ITEMS

- A. **Call for Projects for Fiscal Years 2013-15 FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program Grant Funds**
- B. **Distribution of FY 2014/15 Proposition 1B – PTMISEA Funds Allocation in the Amount of \$5,463,529**
- C. **Commute Connection Monthly Reports – October 2014**

## 9. EXECUTIVE DIRECTOR'S REPORT

Rosa Park reported that Carlos Yamzon would continue to attend the California Air Resources Board (CARB) meetings regarding the possibilities of CARB revising the targets of the Valley Metropolitan Planning Organizations (MPOs) Sustainable Communities Strategy and Regional Transportation Plan.

## 10. MEMBER REPORTS

Member Monica Ramos said that Catholic Charities had received two vans through New Freedom Grant funds and planned to have a total of three vans by the next year.

## 11. ADJOURNMENT

Vice Chair Lillian Castigliano adjourned the meeting at 9:48 a.m.

### Next Regularly Scheduled SSTAC Meeting:

**January 6, 2015 (Tuesday) @ 10:00 am**

**StanCOG Board Room**

**1111 I Street, Suite 308**

**Modesto, CA**

Minutes Prepared By:

  
\_\_\_\_\_  
Debbie Trujillo, Planning Technician