



*City of Ceres • City of Hughson • City of Modesto • City of Newman • City of Oakdale • City of Patterson
City of Riverbank • City of Turlock • City of Waterford • County of Stanislaus*

**EXECUTIVE COMMITTEE MEETING
STANCOG BOARD ROOM
1111 I STREET, SUITE 308
MODESTO, CA
MARCH 7, 2016 (MONDAY)
5:00 PM**

Board Agendas and Minutes: Policy Board agendas, minutes and copies of items to be considered by the StanCOG Policy Board are available at least 72 hours prior to the meeting at the StanCOG offices located at 1111 "I" Street, Suite 308, Modesto, CA during normal business hours. The documents are also available on StanCOG's website at www.stancong.org/policy-board.shtm.

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AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

The public may comment on each item on the agenda as it arises.

4. CONSENT CALENDAR

A. Motion to Approve Executive Committee Meeting Minutes of 1/11/16

5. DISCUSSION/ACTION ITEMS

- A. Motion to Appoint Members to Bicycle/Pedestrian Advisory Committee (BPAC) and Citizens Advisory Committee (CAC)
- B. Draft FY 2016/17 Overall Work Program
- C. State Budget Procurement Efforts (*Verbal Report*)
- D. Transportation Expenditure Plan for the Stanislaus Region Update (*Verbal Report*)
- E. Draft March Policy Board Agenda Review

6. INFORMATION ITEMS

- A. FY 2015/16 Budget Report 2nd Quarter

7. EXECUTIVE DIRECTOR REPORT

8. ADJOURN TO CLOSED SESSION

- A. Public Employment Pursuant to Government Code Section 54957
Title: Legislative Consultant/Lobbyist

9. RECONVENE FROM CLOSED SESSION

- A. Report from Closed Session

10. ADJOURNMENT

Next Regularly Scheduled Executive Committee Meeting:

April 11, 2016 (Monday) @ 5:00 pm

**StanCOG Board Room
1111 I Street, Suite 308
Modesto, CA 95354**



CONSENT CALENDAR



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EXECUTIVE COMMITTEE MEETING

**StanCOG Board Room
1111 I Street, Suite 308
Modesto, CA**

Minutes of January 11, 2016 (Monday) 5:00 pm

PRESENT: Chair Vito Chiesa, Bill O'Brien (Stanislaus County); Luis Molina (City of Patterson); Gary Soiseth (City of Turlock)

ALSO PRESENT: Monica Streeter (Neumiller and Beardslee); Cindy Malekos, Rosa Park (StanCOG); Gus Khouri (Khouri Consulting); Kendall Flint (via teleconference) (RGS)

1. CALL TO ORDER

Chair Vito Chiesa called the meeting to order at 5:00 pm.

2. ROLL CALL

3. PUBLIC COMMENTS – NONE

4. CONSENT CALENDAR

A. Motion to Approve Executive Committee Meeting Minutes of 11/9/15

B. Appointment of Member to Social Services Transportation Advisory Council (SSTAC)

C. Appointment of Member to Bicycle Pedestrian Advisory Committee (BPAC)

***By Motion (Member Bill O'Brien/Member Luis Molina), and a unanimous vote, the Executive Committee approved the Consent Calendar.**

5. DISCUSSION/ACTION ITEMS

A. Transportation Expenditure Plan for the Stanislaus Region

Chair Vito Chiesa reported on meetings held the prior week in Sacramento with legislators who represent the Stanislaus region. He introduced Gus Khouri who said a collaborative effort regarding funding for the Stanislaus region was important between StanCOG and the region's delegation. Rosa Park reviewed the Expenditure Plan options discussed at the December Policy Board meeting. Kendall Flint said a new option (Option D) had been developed as directed at the December meeting

to include funding for ACE at 12% and that it, along with Option A, would be discussed at the January 20th Policy Board meeting. She said the Management and Finance Committee had reviewed Option D at their January meeting but was still in favor of Option A.

B. Draft January Policy Board Agenda Review

The agenda was reviewed. Member Gary Soiseth indicated he would be not be able to attend the January 20th meeting but wanted to participate by teleconference.

6. INFORMATION ITEMS

A. FY 2015/16 Budget Report 1st Quarter

7. EXECUTIVE DIRECTOR REPORT

Rosa Park reported that due to a scheduling conflict, the February Executive Committee meeting might need to be canceled. There was consensus to cancel the meeting.

8. ADJOURNMENT

Chair Vito Chiesa adjourned the meeting at 5:24 pm.

Next Regularly Scheduled Executive Committee Meeting:

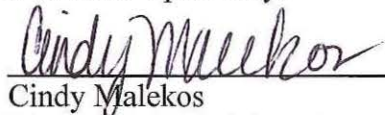
March 7, 2016 (Monday) @ 5:00 pm

StanCOG Board Room

1111 I Street, Suite 308

Modesto, CA 95354

Minutes Prepared By:



Cindy Malekos

Manager of Administrative Services



DISCUSSION & ACTION ITEMS



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TO: Executive Committee **Staff Report**
Motion

THROUGH: Rosa De León Park, Executive Director

FROM: Cindy Malekos, Manager of Administrative Services

DATE: March 2, 2016

SUBJECT: Appointment of Members to Bicycle Pedestrian Advisory Committee (BPAC)
and Citizens Advisory Committee (CAC)

Recommendation

By Motion:

Appoint new members for the Bicycle Pedestrian Advisory Committee (BPAC) and Citizens Advisory Committee (CAC) for four-year terms.

Background

The BPAC and the CAC are StanCOG advisory committees that meet monthly to review and provide input on agenda items for the Policy Board from the point of view of bicycle riders and pedestrians (BPAC), and citizens in general (CAC).

Each committee is to be comprised of 10 residents of Stanislaus County, one representative from each of the jurisdictions, appointed by the Executive Committee. Each appointment is for a term of four years, with no member serving for more than eight consecutive years.

Discussion

Individuals from Riverbank and Modesto have expressed interest in serving on the BPAC and the CAC and there are openings for these positions for which the Executive Committee can appoint new members.

Should you have any questions regarding this report, please contact Rosa Park at 209-525-4600 or via email at rpark@stancog.org.



Item 5B

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TO: Executive Committee

Staff Report
Discussion

FROM: Rosa De León Park, Executive Director
Cindy Malekos, Manager of Administrative Services

DATE: March 1, 2016

SUBJECT: Draft FY 2016/17 Overall Work Program

Background

StanCOG is the Metropolitan Planning Organization (MPO) and Regional Transportation Planning Agency (RTPA) for the Stanislaus region. The Overall Work Program (OWP) is a federally mandated document that is prepared and submitted annually to the Federal Highway Administration (FHWA), Federal Transit Administration (FTA) and California Department of Transportation (Caltrans) for their review and evaluation. It is a management tool that identifies tasks and products that StanCOG will undertake during the year, and the funding sources and staff resources needed to complete them. An associated budget is also prepared that allocates how federal and state funding, designated through legislation, will be used.

Each year, an Annual Meeting is held with representatives from StanCOG's funding agencies (Caltrans, FHWA and FTA) to review the prior year's accomplishments of mandated work products, and to review new and/or updated requirements for the next year's OWP. This year, the Annual Meeting was held on January 28, 2016. FHWA, FTA and Caltrans commended StanCOG for meeting and exceeding requirements of its core functions as designated by federal and state law. They also announced that the Draft FY 2016/17 Overall Work Program was required to be submitted to the reviewing agencies (FHWA, FTA and Caltrans) by March 1, 2016. The OWP and associated budget is then presented to the Policy Board for their approval.

Discussion

The Draft FY 2016/17 Overall Work Program document (available at <http://www.stancog.org/pdf/owp/draft-fy-2016-17-owp.pdf>) was completed and submitted as required by March 1st. In developing the Draft FY 2016/17 Budget and OWP, StanCOG

management diligently completed a comprehensive review of the required work to comply with state and federal mandates. Management assessed the staffing needed to produce the plans, projects and studies, and administer the federal and state funding, and ultimately budgeted revenues and expenses to efficiently and effectively use grant funds for these purposes.

It is anticipated that FY 2016/17 will be another very busy and demanding year. A new federal transportation bill, FAST (Fixing America's Surface Transportation) Act, will be implemented and it is expected that additional mandates will be required of MPOs. Additionally, although the 2014 Regional Transportation Plan (RTP) was approved and met greenhouse gas emission targets, potential increases to the targets by the California Air Resources Board (ARB) could result in revisiting all the work of the 2014 RTP in the upcoming fiscal year. A new Regional Transit Study will also be initiated, and work will continue on other major projects and studies. A summary of the major components of the Draft 2016/17 Overall Work Program is as follows:

Salaries and Benefits

In order to complete the federal- and state-required work of an MPO and RTPA, staffing is proposed at the current level of 15 positions.

Services and Supplies

Office and administrative expenses (office rent, utilities, supplies, equipment, printing, postage, insurance, communications, travel, education and training expense) are expected to increase somewhat in this category due to additional trainings anticipated as a result of the new transportation bill, the replacement of some office computers, and more involvement of Policy Board members in statewide and national meetings and conferences.

Operating Contracts

Operating Contracts will remain consistent with last year.

Project Contracts

Contracts for major projects will be below the prior year due to the completion of some contracts, and the carryover of already-begun contracts. New contracts for work required to begin the next RTP as well as for a Regional Transit Study are included.

Should you have any questions regarding this report, please contact Rosa Park, Executive Director at 209.525.4600 or via e-mail at rpark@stancog.org.



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**POLICY BOARD MEETING
STANCOG BOARD ROOM
1111 I STREET, SUITE 308
MODESTO, CA
MARCH 16, 2016 (WEDNESDAY)
6:00 PM**

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AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENTS

These matters may be presented only by interested persons in the audience. Discussion is limited to five minutes or at the discretion of the Chair

5. CONSENT CALENDAR

- A. Motion to Approve Policy Board Minutes of 2/17/16
- B. Motion to Adopt by Resolution the Amended FFY 2013-15 Federal Transit Administration (FTA) 5310 Second Call for Projects Regional Project Priority List

6. PRESENTATIONS

- A. Commute Connection Annual Report
- B. South County Corridor Project Status Update

7. DISCUSSION/ACTION ITEMS

- A. Motion to Adopt by Resolution the FY 2016/17 Unmet Transit Needs Identification and Analysis Report
- B. State Budget Procurement Efforts
- C. Transportation Expenditure Plan for the Stanislaus Region Update (*Verbal Report*)

8. INFORMATION ITEMS

The following items are for information only

- A. 2017 Active Transportation Program (ATP) Cycle 3 Update
- B. 2015 FTIP Monthly Project Status Report FFY 2015/16
- C. Executive Committee Minutes of 3/7/16
- D. Management and Finance Committee Minutes of 2/29/16
- E. Citizens Advisory Committee Minutes of 3/2/16
- F. Social Services Transportation Advisory Council (SSTAC) Minutes of 3/1/16
- G. Bicycle/Pedestrian Advisory Committee (BPAC) Minutes of 3/2/16

9. CALTRANS REPORT

10. EXECUTIVE DIRECTOR REPORT

11. MEMBER REPORTS

12. ADJOURNMENT

Next Regularly Scheduled Policy Board Meeting:

April 20, 2016 (Wednesday) @ 6:00 pm

**StanCOG Board Room
1111 I Street, Suite 308
Modesto, CA 95354**



INFORMATION ITEMS



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TO: Executive Committee

Staff Report
Information

THROUGH: Rosa De León Park, Executive Director

FROM: Karen Kincy, Accounting Technician

DATE: March 7, 2016

SUBJECT: FY 2015/16 Budget Report 2nd Quarter

Background

Each quarter staff provides a summary Budget Report reflecting the year-to-date expenditures.

Discussion

Below is the summary of the budget and actual expenditures through the second quarter of Fiscal Year 2015-16, ending December 31, 2015, which is 50% of the year.

StanCOG is currently under budget for the year with expenditures totaling \$1,194,354 representing 14% of the FY 2015-16 Amended Budget, as amended October 21, 2015. Expenditures were below budgeted costs in five of the six categories:

Category	Amended Budget	Amount Expended (Year to Date)	Amount Remaining	% Expended
Salaries & Benefits	1,757,640	767,938	989,702	44%
Service & Supplies	365,146	158,332	206,814	43%
County Services	19,900	12,150	7,750	61%
Contracts	6,560,130	245,294	6,314,836	4%
Contingencies & Exigencies	58,500	1,119	57,381	2%
Equipment Purchases	52,700	9,522	43,178	18%
Total	8,814,016	1,194,354	7,619,662	14%

The County Services category is slightly high at 61% due to increased costs charged by the county for data processing and professional services.

The Contracts category is under budget at 4% due to quarterly project billings having been received after December 31, 2015, and newer contracts having services scheduled to begin after January 1, 2016.

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