



**EXECUTIVE COMMITTEE MEETING
STANCOG BOARD ROOM
1111 I STREET, SUITE 308
MODESTO, CA
AUGUST 18, 2010 (WEDNESDAY)
3:30 PM**

Board Agendas and Minutes: Policy Board agendas, minutes and copies of items to be considered by the StanCOG Policy Board are available at least 72 hours prior to the meeting at the StanCOG offices located at 1111 "I" Street, Suite 308, Modesto, CA during normal business hours. The documents are also available on StanCOG's website at www.stancog.org/policy-board.shtm.

Materials related to an item on this Agenda submitted to the Policy Board after distribution of the agenda packet are available for public inspection at the address listed above during normal business hours. These documents are also available on StanCOG's website, subject to staff's ability to post the documents before the meeting.

Public Comment Period: Matters under the jurisdiction of the Policy Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Policy Board for consideration. However, California law prohibits the Policy Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Policy Board. Any member of the public wishing to address the Policy Board during the "Public Comment" period will be limited to 5 minutes unless the Chair of the Board grants a longer period of time. At a Special Meeting, members of the public may address the Board on any item on the Agenda at the time the item is considered by the Board.

Public Participation on a Matter on the Agenda: Please step to the podium at the time the agenda item is announced by the Chairperson. In order to ensure that interested parties have an opportunity to speak, any person addressing the Policy Board will be limited to a maximum of 5 minutes unless the Chair of the Board grants a longer period of time.

Reasonable Accommodations: This Agenda shall be made available upon request in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Cindy Malekos at (209) 525-4600 during regular business hours at least 72 hours prior to the time of the meeting to enable StanCOG to make reasonable arrangements to ensure accessibility to this meeting.

Notice Regarding Non-English Speakers: StanCOG Policy Board meetings are conducted in English and translations to other languages is not provided. Anyone wishing to address the Policy Board is advised to have an interpreter or to contact Cindy Malekos at (209) 525-4600 during regular business hours at least 72 hours prior to the time of the meeting so that StanCOG can provide an interpreter.

Aviso con Respeto a Personas que no Hablan el Idioma de Inglés: Las reuniones del los Comités del Consejo de Gobiernos de Stanislaus son conducidas en Inglés y traducciones a otros idiomas no son disponibles. Cualquier persona que desea dirigirse al Comité se le aconseja que traiga su propio intérprete o llame a Cindy Malekos al (209) 525-4600 durante horas de oficina regulares o a lo menos 72 horas antes de la reunión del Consejo de Gobiernos de Stanislaus, para proporcionarle con un intérprete.

AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENTS**

The public may comment on each item on the agenda as it arises.

4. DISCUSSION/ACTION ITEMS

- A. Motion to Approve Executive Committee Meeting Minutes of 7-29-10
- B. Discussion of FY 2009-10 Expense Report
- C. Discussion of Regional Growth Planning Strategy Consultant

5. EXECUTIVE DIRECTOR'S REPORT

*****ADJOURN TO CLOSED SESSION*****

6. CLOSED SESSION

- A. Discussion Regarding Employee Matter Pursuant to Government Code Section 54957.6.

*****RECONVENE FROM CLOSED SESSION*****

7. ADJOURNMENT

Next Regularly Scheduled Executive Committee Meeting:

September 15, 2010 (Wednesday) @ 3:30 pm

StanCOG Board Room

1111 I Street, Suite 308

Modesto, CA

**EXECUTIVE COMMITTEE SPECIAL MEETING
StanCOG Board Room
1111 I Street, Suite 308
Modesto, CA**

**Minutes of July 29, 2010 (Thursday)
10:15 am**

PRESENT: Jeff Grover (Stanislaus County); Farrell Jackson (City of Oakdale); Charles Goeken (City of Waterford)

ALSO PRESENT: Rod Attebery (Neumiller and Beardslee); Vince Harris, Cindy Malekos (StanCOG)

1. CALL TO ORDER

Acting Chair Jeff Grover called the meeting to order at 10:15 a.m.

2. ROLL CALL

3. PUBLIC COMMENTS-None

4. DISCUSSION/ACTION ITEMS

A. Motion to Approve Executive Committee Minutes of 6-16-10

***By Motion (Member Farrell Jackson/Member Charles Goeken)**, and unanimous vote, the Executive Committee approved the Executive Committee Meeting Minutes of June 16, 2010.

B. Motion to Approve Opening StanCOG Checking Account with Bank of the West for Receipt of “2010 Fall Policy Conference” Registration and Sponsor Payments

Vince Harris explained that in order to give Conference registrants the option to pay via Paypal, a checking account would be needed to process payments. StanCOG’s finances are processed through the County (Auditor), and its computer system is supported by the County, (SBT) but both those departments were unable to accommodate the processing of Paypal. Jeff Grover asked what costs would be involved, and if these costs were included in the fees being charged registrants. It was indicated that Paypal has a 3% fee for processing payments and that these fees were included in the budget.

***By Motion (Member Charles Goeken/Member Farrell Jackson)**, and unanimous vote, the Executive Committee approved the Opening of a StanCOG Checking Account with Bank of the West for Receipt of 2010 Fally Policy Conference Registration and Sponsor Payments.

5. EXECUTIVE DIRECTOR’S REPORT-None

6. ADJOURNMENT

The Executive Meeting was adjourned by Acting Chair Grover at 10:25 am.

Next Regularly Scheduled Executive Committee Meeting:

August 18, 2010 (Wednesday) @ 3:30 pm

StanCOG Board Room

1111 I Street, Suite 308

Modesto, CA

Minutes Prepared By:



Cindy Malekos

Personnel & Administration Manager/Public Information Officer



City of Ceres • City of Hughson • City of Modesto • City of Newman • City of Oakdale • City of Patterson
City of Riverbank • City of Turlock • City of Waterford • County of Stanislaus

TO: Executive Committee
THROUGH: Vince Harris, Executive Director
FROM: Vince Canales, Finance Director
DATE: August 16, 2010
SUBJECT: FY 2009/10 Budget Report

Staff Report
Discussion

Discussion

Attached is a budget report for the fiscal year ending June 30, 2010.

Summary of Budget Report

All five major categories are well within budget.

The salary and benefits are under due to the fact that StanCOG budgeted for fifteen staff, which was never achieved. In addition the transit manager and administrative clerk were with the agency for only a portion of the year.

Services and Supplies are under at 57.74%

- Administrative Services under by \$7,639
- Largest savings in this category was Contingencies, which not use during FY 09-10, \$50,000
- Equipment scanning device was not purchased \$4,000
- Communications was under by \$6,617 due to a the canceling of the T-1 service
- Office supplies and subscriptions was under by \$12,269
- Utilities (MID and PG&E) was under by \$6,360

County services are under budget by 61.65%.

The Contracts category is detailed in the second page of the financial report. The large contract balance will be re-budgeted and carried over into FY 10-11.

Fixed assets, greater that \$5,000, are under by \$7,899. Scanning software estimated at \$7,000 was not purchased in FY 09-10.

vcanales@stancog.org
vharris@stancog.org

STANISLAUS COUNCIL OF GOVERNMENTS
 CONTRACT ACCOUNT DETAIL
 JUNE 30, 2010

Contract Description	Contract	Expense	Balance
Area wide Ridesharing Services	170,000.00	130,266.45	39,733.55
Blueprint Grant	78,360.00		78,360.00
Disadvantaged Business Enterprise Consultant	2,500.00	315.00	2,185.00
Financial Audit & related svcs.	30,500.00	32,500.00	(2,000.00) (1)
Triennial Performance Audits	50,000.00	50,000.00	0.00
Public Involvement Consultant	20,000.00		20,000.00
Professional Recruitment Services	15,000.00		15,000.00
Web Design Consultant	3,000.00		3,000.00
Highway J59 Concept Study	6,000.00		6,000.00
Legal Counsel	120,000.00	34,941.05	85,058.95
Route 132 West Project Study Report	1,030,181.00	785,010.96	245,170.04
Route 132 West Environmental Document	4,500,000.00	857,306.77	3,642,693.23
Route 132 West Safety Billboard	6,000.00	5,486.00	514.00
511 Billboard	5,000.00		5,000.00
Route 219 Project Management Consultant	10,083.00		10,083.00
KernCOG	2,250.00	2,250.00	0.00
Merced CAG	0.00	1,759.00	(1,759.00)
Temporary Help	10,000.00	6,581.63	3,418.37
Temporary Help Interwest Consultant Services	60,000.00	55,035.00	4,965.00
Regional Transportation Plan / EIR	400,000.00	361,902.23	38,097.77
Regional Travel Model Update	212,956.00		212,956.00
Traffic Modeling Support	20,000.00	18,940.00	1,060.00
Valleywide Air Quality Coordinator	21,000.00	(2,383.00)	23,383.00
Valleywide Air Quality Coordinator Oversight	8,100.00		8,100.00
Local Air Quality Assistance	20,000.00	19,987.01	12.99
Contract Totals	6,800,930.00	2,359,898.10	4,441,031.90

(1) Staff incorrectly entered the value of the audit contract at \$30,500 into the budget. The value of the contract approved by the Policy Board was \$32,500. Staff paid the authorized contract amount.

STANISLAUS COUNCIL OF GOVERNMENTS
STATEMENT OF APPROPRIATIONS AND EXPENDITURE
FYE JUNE 30, 2010

Account	YTD Legal Budget	MTD Actual Expenditures	YTD Actual Expenditures	Unexpended Balance	YTD Expend as % of Budget
Salaries and Benefits	1,613,873.00	191,095.25	1,437,882.49	175,990.51	89.10%
Administrative Services	10,165.00	248.09	2,525.55	7,639.45	24.85%
Appropriation for contingenci	50,000.00	-	-	50,000.00	0.00%
Communications	20,224.00	645.61	13,606.68	6,617.32	67.28%
Conferences, Seminars & Travel	48,365.00	4,884.88	27,897.99	20,467.01	57.68%
Equipment Purchases	33,400.00	1,535.24	21,532.36	11,867.64	64.47%
Equipment Rents & Leases	22,604.00	999.89	13,698.61	8,905.39	60.60%
Exigencies	24,000.00	-	16,006.08	7,993.92	66.69%
Insurance	16,600.00	-	15,669.90	930.10	94.40%
Maintenance-equipment	1,500.00	(82.19)	702.81	797.19	46.85%
Memberships	11,050.00	-	9,921.00	1,129.00	89.78%
Office Expense	27,883.00	1,650.96	15,614.43	12,268.57	56.00%
Postage/Mail Services	4,205.00	102.55	1,770.98	2,434.02	42.12%
Printing	26,760.00	428.38	2,535.61	24,224.39	9.48%
Publications & legal notices	15,650.00	97.75	2,740.87	12,909.13	17.51%
Structures & Grounds - Rents & Leases	93,845.00	9,068.72	90,641.32	3,203.68	96.59%
Structures & Grounds Maintenance	2,110.00	150.00	1,496.00	614.00	70.90%
Utilities	12,000.00	960.41	6,359.85	5,640.15	53.00%
Subtotal Services and Supplies	420,361.00	20,690.29	242,720.04	177,640.96	57.74%
County Departmental Costs	14,248.00	1,142.00	8,317.00	5,931.00	58.37%
Data Processing Services	26,040.00	-	16,519.46	9,520.54	63.44%
Subtotal County Services	40,288.00	1,142.00	24,836.46	15,451.54	61.65%
Contracts	6,800,930.00	1,131,632.85	2,359,898.10	4,441,031.90	34.70%
Equipment	33,356.00	20,616.25	25,456.95	7,899.05	76.32%
Structures & improvements (Ex	4,617.00	-	4,616.78	0.22	100.00%
Subtotal Fixed Assets >\$5,000	37,973.00	20,616.25	30,073.73	7,899.27	79.20%
Totals	8,913,425.00	1,365,176.64	4,095,410.82	4,818,014.18	45.95%