



Members Agencies and Primary Members

Steve McShane, Councilmember District 3, City of Salinas
Representing Association of Monterey Bay Area Governments
Scott Robertson, Mayor Pro Tem, City of Selma
Representing Fresno Council of Governments
Jim Predmore, Mayor Pro Tem, City of Holtville
Representing Imperial County Transportation Commission
John Crump, City Council Member, City of Maricopa
Representing Kern County Association of Governments
Rick Denison, Council Member, City of Yucca Valley
Representing San Bernardino Council of Government
Chuck Winn, Supervisor District 4, County of San Joaquin
Representing San Joaquin Council of Government
Ariston Julian, Mayor of Guadalupe
Representing Santa Barbara County Association of Governments

Joe Neves, Supervisor District 1, County of Kings
Representing Kings County Association of Governments
Robert Poythress, Supervisor District 3, County of Madera
Representing Madera County Transportation Commission
Mike Villalta, Mayor for the City of Los Banos
Representing Merced County Association of Governments
Joey Deconinck, Councilman, City of Blythe
Representing Riverside County Transportation Commission
Jenny Kenoyer, District 5 Councilmember, City of Modesto
Representing Stanislaus Council of Governments
Gregorio Gomez, Mayor, City of Farmerville
Representing Tulare County Association of Governments
Jim White, Citizen Representative
Representing Ventura County Transportation Commission

Board of Directors

Regular Meeting Agenda

Date: **October 8, 2020**

Start Time: **10:00 am**

Call in Number: **1-877-209-8924**

Location: This meeting will be held via Teleconference.
Members of the public may participate by phone:
Please press mute on your phone until public comments are open.

Last Meeting: **August 13, 2020**

Next Meeting: **November 12, 2020**

THE CALIFORNIA VANPOOL AUTHORITY PUBLIC MEETING PROTOCOL IN RESPONSE TO COVID-19

The California Vanpool Authority hereby provides notice that it will convene its regularly scheduled public Board of Directors meeting via teleconference and will close its Conference Room to the public until further notice.

These actions are due to the COVID-19 pandemic. California Governor, Gavin Newsom, issued Executive Order N-25-20 on March 12, 2020 allowing local or state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically; Executive Order N-29-20 on March 17, 2020 provided guidance regarding the assembling of public meetings without violating the open meeting laws found in the Bagley-Keene Act and the Brown Act; in addition the State of California Public Health Officer issued Executive Order N-33-20 on March 19, 2020, ordering all individuals living in the State of California to Shelter in Place at their place of residence and to temporarily close businesses including public event and gatherings. The order further stresses that when engaged in unrestricted activities or otherwise, citizens need to practice "social distancing" at all times. Furthermore, the order directs the State Office of Emergency Services to take the necessary steps to ensure compliance. This order will remain in effect until further notice.

Members of the public who wish to participate in the meeting electronically can call in via telephone using the **Call in Number** noted on this meeting agenda. The public may submit written comments on any matter within the authority's subject matter jurisdiction, regardless of whether it is on the agenda, for the authority's consideration or action. Those comments will be entered into the administrative record of the meeting. To submit written comments for inclusion in the meeting record using U.S. Mail, please forward to CalVans, 1340 North Dr., Hanford, Ca 93230 or email calvans@co.kings.ca. Comments must be received by the CalVans office no later than 4:00 p.m. on the afternoon of the noticed meeting.

A person with a qualifying disability under the Americans with Disabilities Act of 1990 may request the Authority provide a disability-related modification or accommodation in order to participate in any public meeting of the Authority. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the Authority. Requests for such assistance and for agenda packets should be made by email to calvans@co.kings.ca or written correspondence to the address noted above for the California Vanpool Authority. The request should be received 72 hours before the public Authority meeting. An agenda will be available for review at the CalVans office once operations resume, however an electronic posting can be accessed here: <https://calvans.org/agenda-items>.

| Agenda Items | Page(s) | Action |
|---|---------|------------|
| A. CALL TO ORDER | | |
| Roll Call Clerk of the Board | | |
| B. PUBLIC COMMENT (Unscheduled appearances) The CalVans Board of Directors welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the CalVans Board of Directors on the same subject matter, the Chair may request that the group choose a spokesperson. This item is limited to matters under the jurisdiction of the California Vanpool Authority, which are not on the posted agenda. | | |
| C. CONSENT ITEMS | | |
| All items listed as consent items are considered routine and will be enacted by one motion. Any Board Member may request a consent item be removed for discussion and be made a regular part of the agenda. | | |
| 1) Minute approval of the August 13, 2020 regular meeting | 5 | Action |
| D. STAFF REPORT AND SYSTEM UPDATES | | |
| 1) Operational updates | 4 | Discussion |
| 2) Insurance updates | 4 | Discussion |
| 3) General updates | 4 | Discussion |
| E. CLOSED SESSION | | |
| 1) Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: one potential case. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: one potential case. (Both cases related.)" | | |
| F. NEXT MEETING – November 12, 2020 | | |
| G. ADJOURN | | |

Attachment

- 1) CalVans Board Meeting Minutes August 13, 2020

C. Consent Agenda

- 1) Approval of Board Meeting Minutes August 13, 2020

D. Staff Report and System Updates

- 1) Operational updates

The fall/winter migration has begun heralding our busy season as vans begin to move south for the winter. Staff is working to secure and sanitize vehicles that have been turned in to quickly reissue to a new driver. This week begins the minimum fee charge for vanpool groups who do not use the vehicle at least 200 miles weekly. Vanpools inactive for a week are also being picked up.

Staff has been notified by several employers that due to the pandemic, the international border to the south is open only for essential travel. Imperial County employers, in an effort to mitigate risk to potential exposure, have opted to house employees. Employers have opted to use the vanpools for the guest workers, H-2A personnel, in Imperial County this year to avoid the constant crossing of employees who live on the other side of the international border. This will change will result in a significant increase in vanpools for employers that historically turned in the vanpool vehicles after harvest was complete. There is potential for an additional 90 vanpools this season that would have normally been parked and not in service, in Imperial county.

Fourteen vanpools are being issued this week in Indio/Coachella by yet another employer who is harvesting citrus.

- 2) Insurance updates

Staff is working on the RFQ to obtain quotes for fleet insurance. Staff was advised by our current broker that Philadelphia Insurance is the most competitive company on the market at this time. Our broker may change depending on the most competitive quote, but our current broker has informed staff that they do not intent to increase rates.

- 3) General updates

Staff continues to follow all CDC guidelines currently in place. With the exposure rate still being in the "widespread" category, in many of the regions we serve, we have taken all of the precautions to keep staff safe. Staff has not be notified of any newly reported positive cases in vanpools in the last couple of months.

The Technical Advisory Committee meetings has been paused, until the Finance committee concludes and present their findings. This may be completed as a special meeting in the month of October, at which time the TAC will resume based on recommendation from the finance committee.



CalVans Board of Directors Meeting Minutes

A regular meeting of the California Vanpool Authority was called to order by Joe Neves, Board member at 10:00am on August 13, 2020 via teleconference.

California Vanpool Authority Members

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. AMBAG – Association of Monterey Bay Area Governments 2. Fresno COG – Fresno Council of Governments 3. ICTC – Imperial County Transportation Commission 4. Kern COG – Kern Council of Governments 5. KCAG – Kings County Association of Governments 6. MCTC – Madera County Transportation Commission 7. MCAG – Merced County Association of Governments | <ol style="list-style-type: none"> 8. RCTC – Riverside County Transportation Commission 9. SBCTA – San Bernardino County Transportation Authority 10. SJCOG – San Joaquin Council of Governments 11. SBCAG – Santa Barbara County Association of Governments 12. StanCOG – Stanislaus Council of Governments 13. TCAG – Tulare County Association of Governments 14. VCTC – Ventura County Transportation Commission |
|--|---|

1. Call to Order

Roll Call – Clerk of the Board

| Area Representation | Commissioner | Present | Absent | Joined After Roll Call |
|---------------------|--------------------------------------|---------|--------|------------------------|
| AMBAG | Steve McShane; Scott Funk (A) | X | | 10:55am |
| Fresno COG | Scott Robertson; Ray Leon (A) | X | | |
| ICTC | Jim Predmore; Mark Baza (A) | | X | |
| Kern COG | John Crump | | X | |
| KCAG | Joe Neves; Doug Verboon (A) | X | | |
| MCTC | Robert Poythress; Max Rodriguez (A) | X | | |
| MCAG | Mike Villalta; Paul Creighton (A) | | X | |
| RCTC | Joseph DeConnick; Michael Vargas (A) | X | | |
| SBCTA | Rick Denison | | X | |
| SJCOG | Charles Winn | X | | |
| SBCAG | Ariston Julian; Joan Hartman (A) | X | | |
| StanCOG | Jenny Kenoyer; Tony Madrigal (A) | X | | 10:03am |
| TCAG | Greg Gomez | X | | |
| VCTC | James White; John Zargoza (A) | X | | |

Counsel present via teleconference: Nicholas Buss

CalVans staff in attendance via teleconference: Georgina Cardenas, Baldev Randhawa, and Teresa Rodriguez

2. Unscheduled Appearances

Angie Dow (KCAPTA Executive Director) located in Fresno County, requested to submit a comment which included following:

- Stated history of the separation of CalVans from KCAPTA.
- Previously stated concerns to the Board regarding financial stability of the agency.

John Lollis, City Manager for City of Porterville, located at 291 North Main St. Porterville, Ca – Tulare County requested to submit the following public comment, which stated:

- Concerns in regards to System Update Item F Suspending NTD Reporting
- Stated that the suspension of NTD reporting would result in a reduction of revenue of approximately 12 million dollars to the public transportation agencies that operate with CalVans JPA regions.
- Expressed stake in providing proportionate funds to the agency in order to maintain NTD reporting and additional funding for regional transportation agencies and JPA regions.

3. Consent Calendar

Executive Director updated agenda removing Items B and C from the Consent Calendar.

Board recommended and approved removal of Item D from the Consent Calendar and moved to Action Item.

A. Approval of Minutes of June 11, 2020 Board Meeting

| | | | |
|----------------------------------|------------------|------------|----------------|
| Motion Made By: | Robertson | | |
| 2nd Motion By: | Kenoyer | | |
| Motion (Pass/Fail) | Pass | | |
| Commissioner | Yea | Nay | Abstain |
| Steve McShane | | | Absent |
| Scott Robertson | X | | |
| Jim Predmore | | | Absent |
| John Crump | | | Absent |
| Joe Neves | X | | |
| Robert Poythress | X | | |
| Mike Villalta | | | Absent |
| Joseph DeConnick | X | | |
| Rick Denison | | | Absent |
| Charles Winn | X | | |
| Ariston Julian | X | | |
| Jenny Kenoyer / Tony Madrigal | X | | |
| Greg Gomez | X | | |
| James White | X | | |

4. Action Item

A. Approve Solicitation for RFP for 111 GMC 15-passenger Vans

Board requested that prior to further approval and award of RFP of vehicles the board would review the terms and conditions of the Affordable Housing and Sustainable Communities (AHSC) grant that provides the funds for the additional vans.

| | | | |
|----------------------------------|------------------|------------|----------------|
| Motion Made By: | Robertson | | |
| 2nd Motion By: | White | | |
| Motion (Pass/Fail) | Pass | | |
| Commissioner | Yea | Nay | Abstain |
| Steve McShane | | | Absent |
| Scott Robertson | X | | |
| Jim Predmore | | | Absent |
| John Crump | | | Absent |
| Joe Neves | X | | |
| Robert Poythress | X | | |
| Mike Villalta | | | Absent |
| Joseph DeConnick | X | | |
| Rick Denison | | | Absent |
| Charles Winn | X | | |
| Ariston Julian | X | | |
| Jenny Kenoyer / Tony Madrigal | X | | |
| Greg Gomez | X | | |
| James White | X | | |

5. System Update

A. Ad hoc Finance Committee Update

Scott Robertson (Fresno COG) – provided an update to the board regarding additional documents that have been requested for the ad hoc committee to review in regards Merchants Leasing agreements and other related financial documents.

Expressed continued efforts in order to secure additional financing revenues, however also noted that CalVans is not to be in competition with other agencies for funding. Noted the Ad hoc financial committee provided input to the agency in regards to the deficit reduction plan to sustain financial stability to CalVans.

B. Fresno, Tulare, and DOL facemask campaign

Fresno County Department of Public Health provided staff 7,500 reusable masks to issue to Fresno county farmworker vanpool. Staff has delivered facemasks to approximately 1017 farmworkers with another 1000 remaining. The only request Fresno CDPH had was to mandate the use of facial masks as a condition of riding in the van.

C. FY 19-20 reports for counties

Staff has completed the process of counting and reporting all passengers, hours and miles driven by each vanpool, as well as passenger lane miles.

D. Operational changes completed

The uniform rate of \$1.35 across all regions for agricultural vanpools took place July 13, 2020.

Employers and volunteer vanpool drivers were also notified that a \$250 charge would be applied for vans returned in unacceptable condition effective July 1, 2020. Vanpool groups and employers were also mailed out the changes to keeping a van when not in use. These vans would be subject to a minimum of \$270 per week if not used.

E. Switching fuel system provider

Staff tested new fuel vendor ComData. Tested 50 general vanpools by providing each authorized driver with a card vs. one shared card for the van itself. This has reduced the need for call outs for fill-ups. The new vendor provides 3% rebate on all purchases with added merchants for diesel, CNG and electric charging on the same card. Emergency services can also be authorized, and finally but most importantly the ComData system integrates with IntelliShift to compare card GPS transactions with vehicle GPS locations to identify fraudulent transactions quickly.

F. Suspend NTD Reporting

Executive Director (CalVans) stated there have been concerns expressed in regards to suspending NTD reporting and will hold off on further considerations at this time. There may be future discussion with member agencies regarding assistance in recouping costs associated with submission of NTD data on behalf of the member agencies.

Ted Small (Executive Director) TCAG – voiced his concerns over the loss of the valuable service.

6. Closed Session

Roll Call – Clerk of the Board

CALL TO ORDER At approximately 11:00 am, the Closed Session meeting began.

STAFF PRESENT: Georgina Cardenas, Baldev Randhawa, Teresa Rodriguez

COUNCIL PRESENT: Nicholas Buss

1. Public Comment - There was no public comment.
2. Recess to Closed Session

B. CLOSED SESSION ITEM - CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957: Public Employment

A. Request Board approval for planned personnel reductions and demotions.

| Area Representation | Commissioner | Present | Absent | Joined After Roll Call |
|---------------------|--------------------------------------|---------|--------|------------------------|
| AMBAG | Steve McShane; Scott Funk (A) | X | | |
| Fresno COG | Scott Robertson; Ray Leon (A) | X | | |
| ICTC | Jim Predmore; Mark Baza (A) | | X | |
| Kern COG | John Crump | | X | |
| KCAG | Joe Neves; Doug Verboon (A) | X | | |
| MCTC | Robert Poythress; Max Rodriguez (A) | X | | |
| MCAG | Mike Villalta; Paul Creighton (A) | | X | |
| RCTC | Joseph DeConnick; Michael Vargas (A) | X | | |
| SBCTA | Rick Denison | | X | |
| SJCOG | Charles Winn | X | | |
| SBCAG | Ariston Julian; Joan Hartman (A) | | X | |
| StanCOG | Jenny Kenoyer; Tony Madrigal (A) | X | | |
| TCAG | Greg Gomez | | X | |
| VCTC | James White; John Zaragoza (A) | X | | |

B. Request Board approval of Deficit Reduction Plan presented during the closed session.

| | | | |
|----------------------------------|------------------|------------|----------------|
| Motion Made By: | McShane | | |
| 2nd Motion By: | Robertson | | |
| Motion (Pass/Fail) | Pass | | |
| Commissioner | Yea | Nay | Abstain |
| Steve McShane | X | | |
| Scott Robertson | X | | |
| Jim Predmore | | | Absent |
| John Crump | | | Absent |
| Joe Neves | X | | |
| Robert Poythress | X | | |
| Mike Villalta | | | Absent |
| Joseph DeConnick | X | | |
| Rick Denison | | | Absent |
| Charles Winn | X | | |
| Ariston Julian | | | Absent |
| Jenny Kenoyer / Tony Madrigal | X | | |
| Greg Gomez | | | Absent |
| James White | X | | |

7. ADJOURN CLOSED SESSION

The Board adjourned the Closed Session and resumed the regular meeting at approximately 12:09 p.m.

8. Miscellaneous Comments

None.

9. Next Meeting Date

The next board meeting is scheduled for September 10th, 2020 at 10:00 am.

The meeting was adjourned at 10:59 am.

Respectfully submitted,



Georgina Cardenas
CalVans Executive Director